



Sales Assistant - Garden Shop & Checkouts

Salary: National Living or Minimum Wage

Working Hours: Three days per week

Job Type: Part-time , Permanent

Main Activities, Duties and Responsibilities:

- Customer service - assist customers with any queries. Deal professionally with any issues customers may experience and offer a high level of customer service at all times.
- To ensure that customers are quickly & efficiently served through the checkouts and EPOS equipment is used as directed.
- Merchandising of gardening sundries - carry out re-stocking of the indoor sales departments, including all steps from unpacking deliveries through to final display as required.
- Customer orders - ensure all customer orders via telephone or internally are dealt with in an efficient and professional manner.
- Ensure all relevant and current health and safety legislation is adhered to.
- Any other duties as may be assigned by the Supervisor or any other Department Manager.

Requirements:

- Experience of working in a garden centre or similar retail environment.
- Experienced of using EPOS retail systems.
- Excellent interpersonal skills.
- Ability to form effective working relationships with colleagues.

